

# Naco Elementary School District, Paraprofessional

---



**Date:** October 30, 2024

**Position:** Open until Filled

**Title:** Full-Time Paraprofessional

**Location:** Naco, Arizona

## **About Us:**

Naco Elementary is an institution dedicated to providing high-quality education to K-8 students. We are committed to fostering a dynamic learning environment that empowers individuals to achieve their learning goals.

## **Job Description:**

We are seeking a dedicated, compassionate, and professional to join our educational team. As a paraprofessional, you will work closely with a teacher and other staff members to support students' learning and personal development. Your role will be essential in helping create an inclusive, supportive classroom environment that fosters the success of all students.

## **Responsibilities:**

- Assist teachers with classroom activities, preparing materials, and organizing resources
- Provide individualized support to students with academic, social, or behavioral needs
- Support students in both small group and one-on-one settings as directed by lead teachers
- Assist with implementing individualized education programs (IEPs) and 504 plans for students with special needs, if needed
- Help manage classroom behavior and reinforce positive behavior practices
- Monitor students during non-classroom time (e.g., recess, lunch, field trips)
- Collaborate with teachers and other support staff to ensure students' overall well-being and academic success
- Communicate effectively with students, teachers, and parents as needed
- Maintain confidentiality and respect the privacy of students and families

# Naco Elementary School District, Paraprofessional

## **Qualifications:**

- High school diploma or equivalent; associate or bachelor's degree in education or a related field preferred
- Experience working with children and/or individuals with special needs preferred
- Strong communication, organizational, and interpersonal skills
- Patience, empathy, and a genuine interest in supporting student growth
- Ability to work collaboratively as part of a team
- Willingness to learn and adapt to different teaching strategies and student needs
- The ability to become a highly qualified paraprofessional, per ESEA requirements

## **Benefits:**

- Competitive hourly wage, \$15.00 hr to \$16.77 hr—pending experience up to 10 years
- \$3,500.00 Task Based Bonus, can be prorated if paraprofessional didn't start at the beginning of the school year
- Health and retirement benefits
- 12 days of general leave per year
- Life Insurance, \$50,000.00

## **How to Apply:**

- Send email or letter of interest to Superintendent/Principal, Rusty Taylor at [rtaylor@naco.k12.az.us](mailto:rtaylor@naco.k12.az.us).
- If an in-house employee, send an email of interest to [rtaylor@naco.k12.az.us](mailto:rtaylor@naco.k12.az.us).

Naco Elementary School District is an equal opportunity employer and welcomes candidates from all backgrounds to apply. We thank all applicants for their interest; however, only those selected for an interview will be contacted.