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**Title:** Special Services Coordinator/Teacher Interventionist, FY 24-25 School Year

**Location:** Naco, Arizona

**Employment Type:** Full-time/Part-time/Contract– Certified

**District:** Naco Elementary School District

**About Us:**

Naco Elementary is an institution dedicated to providing high-quality education to K-8 students. We are committed to fostering a dynamic learning environment that empowers individual students to achieve their learning goals.

**Job Summary:**

This position is responsible for assisting the Superintendent and the Academic Achievement Coordinator with organizing, coordinating services, assisting with current and newly created interventions for our special projects (Special Education, English Language Learners, and Title I).

**Key Responsibilities:**

**Teaching/Interventions:**

- Lesson Planning: Develop and implement comprehensive lesson plans that align with Arizona state learning standards and cater to students' diverse learning styles and abilities.
- Instruction: Deliver engaging and interactive lessons that focus fundamentals learning achievement skills.
- Assessment: Regularly assess students' proficiency using various evaluation methods, such as quizzes, tests, and assignments.
- Feedback: Provide constructive feedback to students to help them improve their academic skills and track their progress.
- Individualized Learning: Tailor lessons and materials to meet the unique needs and goals of each student.
- Classroom Management: Create a positive and inclusive classroom environment that fosters a love for learning and respect for others.
- Resource Development: Develop and adapt teaching materials, resources, and activities to enhance the learning experience.



- Professional Development: Stay updated on current teaching strategies along with best practice in teaching specialized populations of students and attend relevant workshops or training sessions to continuously improve our special services programs.

#### **Coordinating Special Services:**

- Direct AZELLA assessment and reassessment
- Assist with EL Identification and Reclassification
- Assist with AASA and AZSCI Assessments
- Assist with Reading Program Implementation and Data Tracking– Lexia
- Assist with Instructional Aides Implementation in Regular Classrooms
- Assist with EL Program Review and Compliance
- Assist with Special Education Program and Compliance
- Assist teachers with their planning, instruction, and assessments of their EL, special needs, and Title I students in their classes
- Other duties as assigned

#### **Qualifications:**

- Bachelor's degree or higher in English Language Arts, Special Education, or a related field or endorsements in Bilingual Education, English as a Second Language(ESL), Structured English Immersion (SEI)
- Some experience in teaching English as a second language.
- Excellent communication and interpersonal skills.
- Patience and a passion for teaching.
- Ability to work effectively with diverse groups of students.
- Tech-savvy with experience using educational technology and online teaching platforms.
- Spanish speaker, preferred but not required
- Some experience working with students with disabilities, preferred but not required
- Knowledge about Special Education process, METs, and IEPs, preferred but not required
- 5 years of teaching experience, preferred but not required

#### **Benefits:**

- Competitive salary commensurate with experience based – 10 years maximum given Range (\$40,000.00 to \$55,000.00)
- Leadership Goals/EL Stipend, if goals are met: \$1,500.00
- School Letter Grade Stipend, if goal is met: \$500.00



- 301 Performance Pay based on the percentage of time teaching students and completion of required tasks: \$5,200.00 base. Projected to teach at a minimum of least  $\frac{1}{3}$  (33%) of the school day but may be adjusted as needed as well as the stipend to align with the percentage of teaching students– \$1,716.00 ( $\$5,200 \times .33 = \$1,716.00$ ) Total amount projected.
- Professional development opportunities.
- Supportive and collaborative work environment.
- Access to teaching resources and materials.
- Health and retirement benefits (if applicable).
- 4 day work week

#### **How to Apply:**

- Complete our application– application is located on our website: [naco.k12.az.us](http://naco.k12.az.us).
- Cover letter, resume, three letters of reference, and supporting documents
- Email all documents to Rusty Taylor, Superintendent– [rtaylor@naco.k12.az.us](mailto:rtaylor@naco.k12.az.us).

Naco Elementary School District is an equal opportunity employer and welcomes candidates from all backgrounds to apply. We thank all applicants for their interest; however, only those selected for an interview will be contacted.