

# MINUTES

OF

THE ORGANIZATIONAL/REGULAR  
GOVERNING BOARD MEETING  
**Wednesday, January 13, 2016 at 5:00 PM**

**Board Members Present:**

Dawn Walker-Garner  
Rosa Ramirez  
Susana Urcadez

**School Staff Present:**

Juan Franco – Superintendent  
Lucinda Taylor – Business Manager

**I. OPENING OF THE MEETING-5:00 p.m.**

- A. Call to Order-** Ms. Dawn Walker-Garner opened the meeting and led the Pledge of Allegiance.
- B. Adoption of the Agenda –** Ms. Walker-Garner made the motion to adopt the agenda for the Organizational/Regular Meeting of January 13, 2016. Motion seconded by Ms. Rosa Ramirez. Ayes: 3, Nays: 0. Motion carried. Motion passed.
- C. Election of Board President –** Ms. Susana Urcadez made the motion that Ms. Dawn Walker Garner remain as Board President. Motion seconded by Ms. Ramirez. Ayes: 2, Nays: 0, Ms. Walker-Garner abstained from voting. Motion carried. Motion passed. Ms. Ramirez made the motion that Ms. Susana Urcadez serve as temporary president in case of any future absence by Ms. Walker-Garner. Motion seconded by Ms. Garner. Ayes: 2, Nays: 0, Ms. Urcadez abstained from voting. Motion carried. Motion passed.

**II. APPROVAL OF THE MINUTES.** Ms. Walker-Garner made the motion to approve the Minutes of the Regular Governing Board meeting of December 2, 2015. Motion seconded by Ms. Ramirez. Ayes: 3, Nays: 0. Motion carried. Motion passed.

**III. INFORMATION & DISCUSSION ITEMS**

Financial and Utility Report presented by Ms. Taylor.

#### IV. ACTION ITEMS

- A. Presentation, Discussion, and possible action regarding Organization of the Board per Policy BDA.** Ms. Walker-Garner made the motion to continue with the regular meeting time and day of 5:00 p.m. on the first Wednesday of each month. Motion seconded by Ms. Urcadez. Ayes: 3, Nays: 0. Motion carried. Motion passed.
- B. Presentation, Discussion, and possible action regarding approval of vouchers.** Ms. Walker-Garner made the motion to approve as presented. Motion seconded by Ms. Ramirez. Ayes : 3, Nays : 0. Motion carried. Motion passed.
- C. Presentation, Discussion and possible action regarding approval of Superintendent's Evaluation.** Ms. Walker-Garner conducted Mr. Juan Franco's evaluation by reading each category and asking for input from the other Board Members. The determination was that Mr. Franco deserved an "Outstanding" rating for each area. Ms. Walker-Garner made the motion to approve as presented. Motion seconded by Ms. Urcadez. Votes: Ayes-3, Nays-0. Motion carried. Motion passed.
- D. Presentation, Discussion and possible action regarding approval of Extra Duty Contracts.** Ms. Walker-Garner made the motion to approve as presented. Motion seconded by Ms. Ramirez. Ayes : 3, Nays : 0. Motion carried. Motion passed.
- E. Presentation, Discussion and possible action regarding approval of Donations to Naco Elementary School District.** Ms. Walker-Garner made the motion to approve as presented. Motion seconded by Ms. Urcadez. Ayes : 3, Nays : 0. Motion carried. Motion passed.
- F. Presentation, Discussion and possible action regarding approval of District's 2015-2016 Authorized Signatories for checking accounts.** Ms. Walker-Garner made the motion to approve as presented. Motion seconded by Ms. Ramirez. Ayes : 3, Nays : 0. Motion carried. Motion passed.
- G. Presentation, Discussion and possible action regarding approval of District's 2016 Student Extra-Curricular Activity Fund.** Ms. Walker-Garner made the motion to approve as presented. Motion seconded by Ms. Urcadez. Ayes : 3, Nays : 0. Motion carried. Motion passed.
- H. Presentation, Discussion and possible action regarding approval of District's Resolution, pursuant to 15-321G, that for the 2016 calendar year, vouchers for salary and/or expenses may be signed between Governing Board Meetings, provided said orders are ratified at the next regular or special meeting.** Ms. Walker-Garner made the motion to approve as presented. Motion seconded by Ms. Ramirez. Ayes : 3, Nays : 0. Motion carried. Motion passed.

I. **Presentation, Discussion and possible action regarding approval of Naco Elementary School District's 2015 Preventive Maintenance Program.** Ms. Walker-Garner made the motion to table this item. Motion seconded by Ms. Urcadez. Ayes : 3, Nays : 0. Motion carried. Motion passed.

J. **Presentation, Discussion and possible action regarding approval of Naco Elementary School District's 2015-2016 Calendar revision.** Ms. Walker-Garner made the motion to approve as presented. Motion seconded by Ms. Ramirez. Ayes : 3, Nays : 0. Motion carried. Motion passed.

V. **REPORTS**

A. **Superintendent's Report** - Superintendent's Report presented by Mr. Juan Franco.

Time for next regular meeting was tentatively set for 5:00 p.m., Wednesday, February 3, 2016.

VI. **CALL TO THE PUBLIC**

None

VII. **ADJOURNMENT**

Ms. Walker-Garner made the motion to adjourn at 5:46 p.m. Motion seconded by Ms. Ramirez. Ayes : 3, Nays : 0. Motion carried. Motion passed.

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Dawn Walker-Garner

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Date

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Rosa Ramirez

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Susana Urcadez